**Citywide Parent Council**

**Meeting Minutes**

**May 22, 2018**

**6:00-8:00 pm**

**Bolling Building, 2nd Floor**

1. Welcome
   1. What’s your favorite springtime activity?
2. BPS Committee Representative Reports
   1. Title 1: No Report
   2. School Quality: No Report
   3. Wellness: No Report
   4. Transportation: No Report
3. Planning Session for 2018-19 School Year
   1. Reflections on the 2017-18 School Year
      1. Celebrate
         1. Meeting and communication structures are in place and successful
         2. Start and stop time letter
         3. Formed committees (should we keep them?)
         4. No chaos
         5. Good participation
         6. Clear information (tools in place)
            1. Visitors/guests
            2. Minutes
         7. On a productive path (building)
         8. Actionable items
         9. Meeting protocol
         10. Start/stop time conversation/letter was effective and gave us credibility and raised profile
         11. Built relationships with officials
         12. The meetings where we formed and joined committees
      2. Do Better
         1. Find interns/free labor
         2. More actionable items
         3. Increase participation (more schools)
         4. Increase speed/rate of messaging and sharing our perspectives (start/stop time)
         5. Group norms – start at the beginning
         6. Find and spend our $10,000
         7. Increase CPC visibility/presence
         8. Budget Committee (institutional knowledge): explain cycle and point person
         9. Keep our committees active and report out (start small): 30 minutes at CPC meeting
         10. Child care
         11. Find a meeting place where we feel we belong
         12. Website
         13. Raise our profile and influence (more publicity)
         14. Link CPC to BPS site
         15. Share more positive stories
         16. Racial diversity
         17. CPC Goals – what are we doing?
             1. Parameters
             2. Structures
             3. Where does what we do go
             4. Syllabus
             5. Flow chart
         18. New member orientation (electronic)
             1. History
             2. Goals
             3. Best practices
             4. Role
   2. The Year to Come
      1. September 2018
         1. Onboarding/training
         2. Budget info/411
         3. Superintendent Chang
         4. Attendance Symposium
         5. Elections?
      2. October 2018
         1. Onboarding
         2. School start time
         3. School Committee chair
         4. Transportation
         5. MBTA
         6. School policy
         7. Safety/security
         8. MSBA requests front-loaded?
      3. November 2018
         1. CPC reps check in with principals about budget
         2. Ombudsman?
         3. Opportunity Index report
         4. Speaker: Jonathan Sproul
      4. December 2018
         1. Quest, CPIAN, BEJA
         2. SPEDPAC
         3. DLAC
         4. Superintendent Chang
      5. January 2019
         1. My Way Café
         2. Health and Wellness (Julie SB)
         3. MSBA requests due?
         4. Budget
      6. February 2019
         1. Superintendent Chang
         2. School climate
      7. March 2019
         1. Ombudsman-Carolyne McNeil
         2. Facilities
         3. Climate Survey administered
      8. April 2019
         1. Budget follow up
         2. 4 Essentials of Equity/Equality (Nicol)
      9. May 2019
         1. Superintendent Chang
         2. City Council/Annissa
         3. Makeeba McCreary
         4. Council votes on budget
      10. June 2019
          1. CPC officer elections
          2. CPC end of year celebration
   3. Goals for the CPC
      1. Flyer for CPC elections with mission statement
      2. Bylaws
      3. Representation (racial and grade equality)
      4. Child care at CPC meetings
      5. Budget from district
      6. Actionable items with written summary
      7. Raise CPC profile
         1. Office of Engagement
         2. Quarterly CPC meetings with Superintendent Chang
         3. Guests
         4. Publicity
      8. Roster of BPS/other guests (be informed to inform)
      9. Key objective/item to go back to school
4. General Announcements and Open Discussion
   1. September 27: Attendance Symposium (Bolling Building)
   2. June 7, 10 am: Celtics end of school year celebration
   3. End of year celebration for Office of \_\_ and Achievement Gaps (June 7 6-8 pm)
   4. June 4: BPS releasing Opportunity Portfolio (applications due July 1)
   5. May 23, 6 pm at School Committee Meeting: Release report from Parthenon Group re: progress on closing achievement gaps
   6. Boston Parent Schoolyard News
      1. If people have ideas about something interesting happening at your school, please contact them – you can write an article or they can write it
      2. Also like to do articles by students about teachers they had a positive experience with
5. Remaining 2018 Meeting Dates:
   1. June 19 – School Committee Chamber, 2nd Floor, Bolling Building, 2300 Washington Street, Roxbury